

2019 Pu`u Kahea Conference Center Summer Staff Job Description

Positions available: 12 (6 males, 6 females – this is broken down this way because of housing availability)

Dates: May 28 – August 3, 2019 (arrive May 28, day off May 29, training will take place beginning May 30, depart August 3)

Age Requirement: Students need to have completed at least one year of college, or be college-age

Financial Information: PKCC will provide a \$250 honorarium bi-weekly, as well as meals while groups are on property, and local transportation. Student will be reimbursed up to \$250 in travel expenses (receipt(s) must be provided). Student is responsible for travel expenses, some meals and gas for sightseeing. Returning staffers will receive an honorarium increase to \$300 bi-weekly.

Housing: 3 students of the same sex will share a studio apartment/duplex each with private bathroom, kitchen, TV, 3 twin beds, sitting area, etc.

Days Off: 1-2 days off per week, depending on how busy we are.

Job Description: The position of summer staff is a behind-the-scenes, hands-on job. Below are some of the tasks involved:

1. Cleaning guest rooms, bathrooms, laundry, etc.
2. Yard work
3. Helping in the kitchen, serving meals, washing dishes, etc.
4. Other duties as assigned

Additional Information:

We are excited that in 2019, PKCC will host our 4th year of Keiki Camp! You all will be involved in Keiki Camp like never before. Some of you will be counselors, program staff, teach bible study, breakout lessons, help in worship, etc. Keiki Camp will be the first thing you do after a week of training here at PKCC. After Keiki Camp is over, your job will be the above mentioned in the “Job Description” section. Students must be able to work well on a team, yet be able to work independently once given a task. They must take direction well from PKCC staff and be a hard worker. A lot of what we do is out in the sun. Hawaii is 80-90 degrees year-round, and it hardly rains on our leeward side of the island, however there is almost always a breeze.

We want to create community among our summer staff, so we will have a weekly bible study and additional prayer time during our weekly staff meeting. Our staff here at PKCC loves college students and wants to give them an opportunity to serve here in Hawaii.

Applications are available on our website. **APPLICATIONS ARE DUE JANUARY 15, 2019.** Interviews will take place via phone January 21-24, 2019. Hiring decisions will be made by February 15, 2019 and all applications will be notified by email of their status. If you have any questions, please contact us at summerstaff@pkcc.org.

For more information about PKCC and to apply, please visit our website at pkcc.org.